

Grace Period Letter Template

3C Calidad y Control

31/03/2021

To our stakeholders:

We recognize that a key requirement for participation in the UN Global Compact is the annual preparation and posting of a Communication on Progress (COP) that comprises of a CEO statement of continued support for the UN Global Compact, a description of practical actions with regard to the principles of the UN Global Compact, and a measurement of outcomes or expected outcomes.

We are late in creating, sharing and posting our COP report due to the pandemic that is being suffered worldwide and that our company has been affected by delaying part of its administrative work in part due to the teleworking that is being carried out and in short order send them the COP. Thank you very much and greetings

We hereby ask for an extension period in order to be able to post a COP that describes our company's efforts and progress to implement the principles of the UN Global Compact. Our new COP report will be posted on the UN Global Compact website by [enter date here, max. 90 days from COP deadline] at the latest.

Sincerely yours,

[Signature]

[Name Mr. /Ms. ] Antonio Pérez Trincado

[Title] Técnico del Sistema de Gestión de Calidad



United Nations Global Compact